**Contract Draft**

Team Members:

Kate McManus: [mcmanukn@mail.uc.edu](mailto:mcmanukn@mail.uc.edu)

Meeting Times:

Meetings should be once a week with faculty advisor to discuss weekly progress and areas that need improvement. Meeting time should be the same any week, at a time and date convenient to the student and advisor.

There should also be frequent communication with the lead software engineer at Naval Medical Research Unit – Dayton to ensure project requirements are being met.

Project Focus:

I am discussing project ideas with my employer, Naval Medical Research Unit – Dayton, this week and am hoping to have a final idea by the end of the week. The goal is to identify a problem the software team is currently having and develop a solution to it. Once this problem is identified I will be able write a requirements document and narrow down the project focus. My experience developing software so far has been related to developing plugins for flight simulation to be used in various studies, and I would like my project to have a similar design.

Team Roles:

As the only team member I will be responsible for all roles related to this project, including all stages of development and all documentation of the development process.